

# APPLICATION FORM FOR THE RETAIL GREEN BONDS OF THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION OF THE PEOPLE'S REPUBLIC OF CHINA 中華人民共和國香港特別行政區政府綠色零售債券申請表格

# 香港政府零售綠色債券申請指南

# **Hong Kong Government Retail Green Bond Application Guidelines**

- You can submit the completed Application Form at all branches within the subscription period. For the details of Branch Location & Opening Hours, please refer to Citibank Website.
  - 請於認購期內帶同已填妥的申請表格在各分行提交。有關分行位置和開放時間詳情,請參閱花旗銀行網站。
- The relevant Retail Green bond details/Programme Circular/Issue Circular are available in below QR Code and HK Government official websites:

相關零售綠色債券詳情/計劃通函/發行通函可透過以下二維碼及香港政府官方網頁參閱:

#### 二維碼:

計劃通函



Programme Circular



發行通函



Issue Circular



### 香港政府官方網頁:

Programme Circular:

www.hkgb.gov.hk/en/greenbond/retail Programme Circulars.html

Issue Circular:

www.hkgb.gov.hk/en/greenbond/retail Issue Circulars.html

計劃通承:

www.hkgb.gov.hk/tc/greenbond/retail\_Programme\_Circulars.html

發行通函:

www.hkgb.gov.hk/tc/greenbond/retail Issue Circulars.html

# INSTRUCTIONS ON APPLYING FOR THE RETAIL GREEN BONDS OF THE GOVERNMENT OF THE HONG KONG SPECIAL ADMINISTRATIVE REGION OF THE PEOPLE'S REPUBLIC OF CHINA

認購中華人民共和國香港特別行政區政府綠色零售債券指示 HK\$15,000,000,000 Retail Green Bonds due 2026 ("Retail Green Bonds") 於2026年到期的15,000,000,000港元零售綠色債券 (綠色零售債券)

To : Citibank (Hong Kong) Limited 致 : 花旗銀行(香港)有限公司	Date: 日期
Bonds Brokerage A/C No.: 債券戶口號碼:	Bonds Brokerage Account Title: 債券戶口持有人之名稱:
Contact telephone number: 聯絡電話號碼:	Hong Kong Identity Card Number: 香港身份證號碼:
Principal amount of Retail Green Bonds applied for (must be minimum HKD 10,000 & thereafter in integral multiples of HKD 10,000): 申請綠色零售債券的本金額 (必須為最低10,000港元或之後為10,000港元的完整倍數):	Designated Currency Manager A/C No. (Must be a bond settlement account): 指定貨幣理財戶口號碼 (必須為債券結算戶口):
Debit from my Account the following application amount (inclusive of the handling fee): 由本人的戶口扣取下述之申購金額(包括手續費):	Handling Fee, Custodian Fees, Coupon/Interest Collection Fees, Redemption at Maturity Fees, Transfer In/Out Fees, Stamp Duty at Bonds Brokerage A/C: 於債券戶口之認購手續費、存倉費、代收利息費、到期贖回費、存入費及轉出費、印花稅:
HKD 港元 : Same as the application amount above 與上述之申請金額相同	HKD 港元: Waived 豁免

1. I confirm I have read and understood the terms and conditions and application procedures relating to the Retail Green Bonds to be issued by the Government of the Hong Kong Special Administrative Region of the People's Republic of China ("HKSAR Government") as set out in the electronic versions of the programme circular dated 18 September 2023 (the "Issue Circular") which can be viewed online at the HKSAR Government Bonds website (www.hkgb.gov.hk/en/greenbond) and agree to be bound by them. In particular, I have read and understood and hereby confirm the representations, undertakings, and agreements set out in the sub-section on pages 12 to 14 headed "What confirmations do I have to make?" under the section entitled "HOW TO APPLY FOR RETAIL GREEN BONDS" in the Issue Circular. I confirm I understand my personal data will be involved in the making of this application and such personal data may comprise of the information provided above or may come from my personal data stored with the Bank. Regardless of whether such personal data comprises of the information provided above or comes from personal data stored with the Bank, I confirm that such data belongs to me in my capacity as the account holder, or, in the case of joint accounts, belongs to me in my capacity as one of the account holders. I am aware of the selling and transfer restrictions stated in the Issue Circular. I confirm I hold a valid Hong Kong identity card. I confirm I am not located within the United States or Canada and am not a U.S. person within the meaning of Regulation S under the U.S. Securities Act of 1933, as amended, (which includes any person resident in the United States and any partnership or corporation organised or incorporated under the laws of the United States) ("U.S. Person") or a resident of Canada. I further confirm that I am not acting as an agent of a U.S. Person or a resident of Canada.

本人確認已閱讀及理解日期為2023年9月18日的電子版計劃通函(計劃通函)和日期為2023年9月18日的電子版發行通函(發行通函)(電子版的計劃通函及發行通函可於香港特區政府債券網站(www.hkgb.gov.hk/tc/greenbond)瀏覽)所載的中華人民共和國香港特別行政區政府(香港特區政府)發行的綠色零售債券之條款及條件和申請程序及同意受其約束。本人已閱讀、理解及確認在發行通函內於第12頁至14頁「如何申請認購綠色零售債券」之「我需要作出甚麼確認?」的一節中所載的聲明,承諾及買家的確認。本人確認理解是次申請將涉及屬於本人的個人資料,而該資料可能由本人於以上直接提供,或來自貴銀行內部存有的資料。不論資料是由本人於以上直接提供,或來自貴銀行內部存有的資料。不論資料是由本人於以上直接提供,或來自貴銀行內部存有的資料,本人均確認資料屬本人以戶口持有人的身分所有(若屬聯名戶口,則以其中一位戶口持有人的身分)。本人明白發行通函所載的售賣限制。本人確認持有有效的香港身份證。本人確認本人並非身處美國或加拿大,並非為1933年美國證券法(經修訂)8規例所界定的美國人士(包括居於美國的任何人士及根據美國法例組織或成立的合夥商號或有限公司)(美國人士)或加拿大居民。本人進一步確認本人並非受美國人士或加拿大居民的代理而行事。

2. I confirm that I have made **one** application for the Retail Green Bonds only. Any application to HKSAR Government by a placing bank or Hong Kong Securities Clearing Company Limited ("HKSCC") (whether made for an investor who has an investor account with HKSCC or for an investor applying through a securities broker) will constitute an offer to subscribe for Retail Green Bonds. In the case of multiple applications, I understand and agree that **all** of my applications may be rejected.

本人確認只提出一個綠色零售債券的申請。任何透過配售銀行或香港中央結算有限公司(香港結算公司)(不論申請是由擁有在香港結算公司開立的投資者戶口的投資者作出的或投資者透過證券經紀申請認購而作出的)向香港特區政府提出的申請將構成認購綠色零

售債券之要約。如有重覆申請,本人明白及同意所有申請均不予受理。

3. I acknowledge and agree that, subject to any announcements by HKSAR Government, this instruction is irrevocable.

本人知悉及同意,受限於香港特區政府的任何公告,是項指示將不可撤銷。

4. Please debit the application amount (inclusive of the handling fee) from my designated HKD account with the Bank. I understand and agree that the Bank may at its discretion and without reference to me determine whether to carry out my instructions given herein if my designated HKD account with the Bank does not have sufficient available fund(s) to pay for the application amount (inclusive of handling fee). Any costs, charges and losses incurred as a result thereof shall be borne by me.

請由本人指定於貴銀行之港元戶口支取有關申購金額(包括手續費)。如本人指定於貴銀行之港元戶口無足夠款項支付有關申購金額(包括手續費),本人明白及同意貴銀行有權決定是否執行本人之認購綠色零售債券指示而無須知會本人,並由本人承擔由此而引致之一切費用、收費及損失。

5. I understand that the Bank has the discretion to hold the relevant application amount (inclusive of handling fee) in my above-mentioned debit account from the date of this application until the relevant application amount (inclusive of handling fee) has been debited from my debit account on or before the closing date of the subscription period or upon being notified that the above instruction cannot be carried out for whatever reason.

本人明白貴銀行可酌情由本申請日起在本人扣賬戶口內凍結應繳之申購金額(包括手續費), 直至有關申購金額(包括手續費)已經於有關公開認購最後申請日期當日或之前於本人之扣賬戶口內扣除或直至獲通知因任何原因不能執行上述指示。

#### 6. Personal Information Collection Statement

This Personal Information Collection Statement is made in accordance with the Personal Data (Privacy) Ordinance, Cap. 486 (the "PDPO"). It sets out the purposes for which your personal data (the term "personal data" means personal data as defined in the PDPO) provided by you as an applicant for Retail Green Bonds may be used after collection as well as what you are agreeing to in respect of the use, disclosure, transfer and retention of your personal data by HKSAR Government as the issuer of Retail Green Bonds and your rights under the PDPO.

#### 個人資料收集聲明

本個人資料收集聲明乃按照香港法例第486章《個人資料(私隱)條例》(「《私隱條例》」)作出,其中列明你以綠色零售債券認購申請人身分提供的個人資料(「個人資料」一詞是指《私隱條例》所界定的個人資料)被收集後可能會用於哪些用途、你就作為綠色零售債券發行人的香港特區政府使用、披露、轉移及保留你的個人資料所同意的事項,以及你在《私隱條例》下的權利。

#### **Purposes of Collection of Personal Data**

It is necessary for you as an applicant for Retail Green Bonds, when applying for Retail Green Bonds, to provide your personal data to HKSAR Government and any agents or parties duly authorised by it in connection with the Retail Green Bond issuance.

Failure to provide your personal data may result in your application for Retail Green Bonds being rejected, delay or an inability to process your application. It may also result in delay to the allocation of Retail Green Bonds to you if your application is successful or to any refund being made to you if you are owed a partial or full refund of your application moneys.

It is important that you inform the person or party to whom you provided your personal data immediately upon becoming aware of any inaccuracy in or change to your personal data so provided.

Your personal data provided in your application for Retail Green Bonds will be used for one or more of the following purposes:

- (a) processing your application;
- (b) verifying the validity of your application;
- (c) enabling compliance with the terms and application procedures set out in this application form and the Issue Circular;
- (d) conducting identity and signature verifications;
- (e) enabling exchange of information directly or indirectly between HKSAR Government as the issuer of Retail Green Bonds and you;
- (f) statistical purposes;
- (g) enabling compliance with all applicable laws, rules and regulations, codes and practices binding on or applicable to HKSAR Government or any agents or parties duly authorised by it, or an order of a court of any competent jurisdiction (including making required disclosures);
- (h) any other incidental or associated purposes relating to any of the above purposes; and
- (i) for any other purposes in connection with the Retail Green Bond issuance as permitted by law.

#### 收集個人資料的目的

作為綠色零售債券認購申請人,你必須在申請認購綠色零售債券時,向香港特區政府及其就綠色零售債券的發行正式授權的任何代理人或其他人士提供你的個人資料。

若你未能提供個人資料,可能會導致你就認購綠色零售債券提出的申請被拒絕、延遲或無法被處理。此外,若你的申請成功,這可能會導致對你作出的綠色零售債券分配被延遲,而倘若你應獲部分或全部退還你的申請款項,這亦可能會導致退款的延遲。

若你察覺到你向上述人士提供的個人資料不準確或有所變更,應立即通知該等人士。

你在申請認購綠色零售債券時提供的個人資料將被用於以下一種或多種用途:

- (a) 處理你的申請;
- (b) 核實你的申請是否有效;
- (c) 使本申請表格及發行通函中列明的條款及申請程序得以被遵行;
- (d) 核實身分及簽名;
- (e) 使作為綠色零售債券發行人的香港特區政府與你之間能夠直接或間接交換資料;
- (f) 統計用途;

- (g) 使所有適用法律、規則及規例,對香港特區政府或其正式授權的任何代理人或人士具約束力或適用的守則及常規,或使任何具 司法管轄權的法院所作出的命令得以被遵守(包括作出規定的披露):
- (h) 與任何上述用途有關的任何其他附帶或相關連的用途;及
- (i) 法律容許與綠色零售債券的發行相關的任何其他用途。

#### **Transfer of Personal Data**

Your personal data will be kept confidential but may, for any of the above purposes, be disclosed or transferred to any of the following parties (whether within or outside Hong Kong):

- (a) Hong Kong Monetary Authority, Hong Kong Securities Clearing Company Limited and recognised dealers, placing banks, and securities brokers (as defined in the Issue Circular);
- (b) any agents, contractors or third-party service providers who offer administrative, telecommunications, computer, payment, data processing, matching, storage, research, statistical or other services to HKSAR Government for the purposes mentioned above, or to any of the parties mentioned in (a) above in connection with the operation of such party's activity or business for purposes relating to Retail Green Bonds;
- (c) any government or regulatory bodies;
- (d) any legal adviser, accountant, other financial or professional adviser to HKSAR Government; and
- (e) any other persons with whom, or institutions with which, you as a holder of Retail Green Bonds have or propose to have dealings for purposes relating to your Retail Green Bonds, including but without limitation your bankers, legal advisers, accountants or securities brokers.

#### 轉移個人資料

你的個人資料將被保密,但可以為任何上述用途而向下列任何人士(不論是在香港境內或境外)披露或轉移:

- (a) 香港金融管理局、香港中央結算有限公司及認可交易商、配售銀行以及證券經紀(其定義見於發行通函);
- (b) 為了上述用途而向香港特區政府提供,或為了與綠色零售債券有關的目的而向上文(a)段中提及的任何人士在有關其活動或業務 運作的情況下提供行政、電訊、電腦、支付、數據處理、核對、儲存、研究、統計或其他服務的任何代理人、承辦商或第三方服 務供應商;
- (c) 任何政府或監管機構;
- (d) 香港特區政府的任何法律顧問、會計師、其他財務或專業顧問;及
- (e) 作為綠色零售債券持有人的你為了與你的綠色零售債券有關的目的而與之有或擬有事務往來的任何其他人士或機構,包括但不限於你的銀行、法律顧問、會計師或股票經紀。

#### **Access to and Correction of Personal Data**

Under the PDPO, you have:

- (a) the right to check whether HKSAR Government and/or any of the agents or parties duly authorised by it in connection with the Retail Green Bond issuance holds personal data about you and the right of access to such personal data;
- (b) the right to require HKSAR Government and/or any of the agents or parties duly authorised by it in connection with the Retail Green Bond issuance to correct any personal data relating to you which is inaccurate; and
- (c) the right, as far as practicable, to ascertain the policies and practices of HKSAR Government and/or any of the agents or parties duly authorised by it in connection with the Retail Green Bond issuance in relation to personal data for purposes relating to Retail Green Bonds.

In accordance with the PDPO, HKSAR Government and/or any of the agents or parties duly authorised by it in connection with the Retail Green Bond issuance have the right to charge a reasonable fee for processing of any data access request. All requests for access to or correction of personal data held by HKSAR Government and/or any of the agents or parties duly authorised by it in connection with the Retail Green Bond issuance, or for information regarding the policies and practices of such parties in relation to the personal data for purposes relating to Retail Green Bonds should be addressed to:

# Hong Kong Monetary Authority

Attention: The Data Protection Officer

Address: 55/F, Two International Finance Centre

8 Finance Street, Central, Hong Kong

Fax Number: 2878 8262

Email: hkgbenquiry@hkma.gov.hk

#### 查閱及更正個人資料

根據《私隱條例》,你有權:

- (a) 查明香港特區政府及/或其就綠色零售債券的發行正式授權的任何代理人或其他人士是否持有關於你的個人資料,並且查閱該 等個人資料;
- (b) 要求香港特區政府及/或其就綠色零售債券的發行正式授權的任何代理人或其他人士更正與你有關的任何不正確個人資料;及
- (c) 在切實可行範圍內查明香港特區政府及/或其就綠色零售債券的發行正式授權的任何代理人或其他人士涉及為了與綠色零售債券有關的用途而在個人資料方面的政策及慣常做法。

根據《私隱條例》,香港特區政府及/或其就綠色零售債券的發行正式授權的任何代理人或其他人士有權就處理任何查閱資料的要求收取合理費用。所有查閱或更正由香港特區政府及/或其就綠色零售債券的發行正式授權的任何代理人或其他人士持有的個人資料的要求,以及所有索取關於該等人士涉及為了與綠色零售債券有關的用途而在個人資料方面的政策及慣常做法的資料的要求,應按下列資料向香港金融管理局提出:

#### 香港金融管理局

收件人: 資料保護主任

地址: 香港中環金融街8號國際金融中心二期55樓

傳真號碼: 2878 8262

電子郵件: hkgbenquiry@hkma.gov.hk

- 7. I understand and acknowledge that:
  - (a) the Bank is acting in the capacity of an agent in handling this application;
  - (b) the Bank does not have any affiliation with HKSAR Government; and
  - (c) the Bank will receive from HKSAR Government a placing fee of 0.15% of the allotted amount of Retail Green Bonds.

#### 本人明白及知悉:

- (a) 貴銀行以代理人身份處理此申請;
- (b) 貴銀行與香港特區政府並無任何關連;及
- (c) 貴銀行將從香港特區政府收取綠色零售債券獲分派金額的0.15%的配售費。
- 8. I acknowledge that, except as expressly stated above, the terms and conditions/charges applicable to my above Investment Services/Securities Account shall continue to apply.

本人知悉除上述明言外,所有適用於本人上述投資服務/證券戶口之條款/費用將繼續生效。

9. I understand and acknowledge that:

In respect of an eligible dispute (as defined in the Terms of Reference for the Financial Dispute Resolution Centre in relation to the Financial Dispute Resolution Scheme) arising between me and Citibank out of the selling process or processing of the related transaction, Citibank is required to enter into a Financial Dispute Resolution Scheme process with me; however any dispute over the contractual terms of the Bonds should be resolved between directly the HKSAR Government as the issuer of the Retail Green Bond and me.

#### 本人明白及知悉:

對於本人與花旗銀行之間因銷售過程或處理有關交易而產生的合資格爭議(定義見金融糾紛調解計劃的金融糾紛調解的中心職權範圍),花旗銀行須與本人進行金融糾紛調解計劃程序;然而,對於有關產品的合約條款的任何爭議應由綠色零售債券發行人的香港特別行政區政府與本人直接解決。

Customer Signature & Date 客戶簽署及日期:



Customer Signature 客戶簽署 Date 日期

# For Bank Use Only:

Contact details:	
Phone Order (mm/dd/yy time hh/mm)	Extension
Branch / Face-to-face Order (mm/dd/yy)	Branch/ Location
For Bank by phone order, is the call from overseas?	
Forward Order / Direct Buy Sell Reference no.:	Reminders:
☐ Validation by Reviewer	<ol> <li>On 09/18 to 09/27, input forward order with Execution Date 09/28/2023</li> <li>On 09/28, input RC+ direct buy/ sell order and submit branch logsheet</li> </ol>
Handled by:	Reviewed by:
Signature	Signature
Name	Name
HKMA Registration Number	Capacity
Capacity	Date
Date	

<sup>\*</sup>Please send the signed Subscription Form to CM&O for filing